



OFFICE OF THE
WATER DEPARTMENT
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WATER DEPARTMENT MEETING NOTICE

Tuesday – August 28, 2012 –7:00PM –Dunstable Town Hall-downstairs Grange Room

Note: The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

AGENDA

SCHEDULED ITEMS

MONTHLY BUSINESS

Review and sign monthly bills
Review and sign payroll
Review breakdown of finances for FY2013
Update on money owed to the Water Department

NEW/OLD BUSINESS

Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting

REMINDERS

MAIL

Town Clerk notice regarding elected boards and committees
Mass Rural Water Annual Trifecta notice
Water & Wastes Digest – July 2012

FUTURE BUSINESS

Rate increase/discounts
Tie-in drawings
O&M document
Security Vulnerability Form
Emergency Response Plan – combine documents

Next meeting: Tuesday, September 25, 2012–7:00pm–downstairs at the Dunstable Town Hall